

## DEPARTMENT OF THE NAVY NAVAL SUPPORT ACTIVITY HUMAN RESOURCES OFFICE NAPLES, ITALY

## U.S. JOB OPPORTUNITY ANNOUNCEMENT

About the Job  The incumbent is responsible for assisting in the planning, implementation and administration of the Navy's A Terrorism/Force Protection (AT/FP) program throughout the assigned area. Assists the Division Director Ship Physical Security Manager in preparation of reports and recommendations regarding AT/FP issues. Revi messages traffic for MSC relevant AT/FP and intelligence traffic and distributes as required. Collects of maintains records and prepares reports related to the status of AT/FP and Chemical, Biological, Radiolog Defense (CBR-D) equipment, training and readiness Review Inport Security Plans and other related AT messages for compliance with current directives and reports discrepancies to Ship Physical Security Offi Assists with preparation of Inport Security Plans for those vessels requiring assistance. Prepares appropriately paperwork for AT/FT status meetings, i.e. agenda, minutes, copies of required message traffic. Collects related AT/FP information for all ports visited by MSC ships. Inputs and retrieves data from the classified Glocommand and Control System (GCCS).  OPM  Qualification  Requirements  OPM  Qualification  Requirements:  OPM  OPM  Qualification  Requirements:  CPPERIENCE:  OPEDUCATION:  OPM  OPM  OPM  OPM  OPM  OPM  Qualification  Requirements:  COPY  OPM  OPM  OPM  OPM  OPM  OPM  OPM	The state of the s					
Starting Salary   \$ 24,677PA   Work Schedule   Full-time Permanent   Closing Date   20 MAY 2005	<b>Position Title</b>					05NAP-039764-YD
Job Location   Military Sealift Command, Europe Operations & Readiness   Duty Location   Naples, Italy Office	PP-Series-Grade	GS-303-05			<b>Opening Date</b>	09 MAY 2005
Who May Apply  U.S. citizens residing in the Naples/Gaeta commuting area who meet the following conditions.  1. Family members eligible for Schedule A 213.3106(b)(6) appointments.  2. Current Federal employees serving under career or career conditional appointments.  3. Preference eligibles or veterans who have been honorably separated from the armed forces after substantia completing an initial 3-year term from active service.  4. Veterans' Recruitment Appointment (VRA) eligibles.  About the Job  The incumbent is responsible for assisting in the planning, implementation and administration of the Navy's A Terrorism/Force Protection (AT/FP) program throughout the assigned area. Assists the Division Director Ship Physical Security Manager in preparation of reports and recommendations regarding AT/FP issues. Revinces a reading AT/FP issues. Revinces a reference in the planning of the status of AT/FP and Chemical, Biological, Radiolog Defense (CBR-D) equipment, training and readiness Review Inport Security Plans and other related AT messages for compliance with current directives and reports discrepancies to Ship Physical Security Offf Assists with preparation of Inport Security Plans for those vessels requiring assistance. Prepares appropre paperwork for AT/FT status meetings, i.e. agenda, minutes, copies of required message traffic. Collects related AT/FP information for all ports visited by MSC ships. Inputs and retrieves data from the classified Glc Command and Control System (GCCS).  POPM Qualification Requirements  Pertinent  1. Knowledge of One (1) year of specialized experience equivalent to (GS-04 grade level is required. Specialize experience is defined as experience that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position and that is typically in or related to the work of the position to be filled.  ENDEATION: Four(4) years of successfully completed education above the high school level in any field for which high school graduation	Starting Salary	\$ 24,677PA	Work Schedule	Full-time Permanent	Closing Date	20 MAY 2005
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your experience  2. Knowledge of DOD, joint command and Navy missions and organizations.  3. Skills in using Office Information Systems and Knowledge of ADP terminology.  4. Ability to research a variety of material, prepare reports and graphic presentations.  5. Ability to communicate effectively in writing and verbally.  Job Conditions  1. Must be able to obtain/posses a Secret security clearance.  Pertinent Information  Applicants who are U.S. citizens and also citizens of Italy are not employable in a U.S. position.  Application package, including documents required by the SOFA, must be submitted by closing date of the announcement.  3. Highest previous rate may be authorized.  4. Selection to this position will use your military spouse preference.  5. VRA applicants will be appointed to a Term Appointment.	Qualification	<b>EXPERIENCE:</b> One (1) year of specialized experience equivalent to tGS-04 grade level is required. Specialized experience is defined as experience that equipped the applicant with the particular knowledge, skills and abilities to perform successfully the duties of the position and that is typically in or related to the work of the position to be filled. <b>EDUCATION:</b> Four(4) years of successfully completed education above the high school level in any field for which high school graduation or the equivalent is the normal prerequisite.				
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